

## COVID ARCP Checklist 2020

All evidence will be reviewed on the Lifelong Learning Platform only.

**The following evidence is Mandatory.**

- Completion of Unit of Training forms for relevant stage of training
- Educational Supervisors Structured Report (ESSR)** completed by ES and College Tutor, with relevant Consultant Feedback to the best knowledge of the ES/CT

**For the ES** - Please ensure the following is accurately documented on the ESSR, resulting from the impact of COVID on training progression:

- Modules completed – have you or the Named Clinical Supervisor (NCS) applied the rule that the trainee has met the Core Clinical Learning Outcomes with less evidence than is usually expected?
  - Modules outstanding – has the trainee missed a planned training module due to COVID workload? What steps need to be taken to mitigate this e.g. change in placement or additional training time? If so, how long do you consider is required to meet the CCLO?
  - Exam status – include any delay in progression due to exam cancellation
  - Impact of COVID on achieving the following milestones or certificates:
    - Initial Assessment of Competence (CT1/ACCS)
    - Introduction to Anaesthetic Practice (CT1/ACCS)
    - Initial Assessment of Obstetric Anaesthesia (CT2)
    - Core Level Training Certificate (CT2)
    - Intermediate Level Training Certificate (ST4/5)
  - What outcome would you expect the trainee to have achieved in the absence of COVID pandemic?
  - Please include any evidence to support the use of C Codes
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- Form R** - submit to HEIW 2 weeks prior to ARCP. You must upload to library of evidence for current ARCP year – if Form R is not visible, then an outcome 5 will be assigned. This form includes any sick days/ absences/time out of training.
  - Less than Full-Time (LTFT) Training Timeline (if applicable)

*Please turn over*

**The following evidence is Optional.**

- Workplace based Assessment Tools on LLP
- Multi Source Feedback
- Up to date Annual Logbook Summary – LLP
- Study Leave Summary
- A reflective portfolio of attendances at local audit meetings, journal club, teaching, departmental meetings - Please label on the LLP as reflective portfolio
- Completion of activities within the non-clinical domains i.e. academic & research, improvement science, teaching & learning, management
- Trainee demonstrates a logbook of critical incidents and has reflected appropriately